

RURAL WATER DISTRICT NO. 3, JACKSON COUNTY  
411 NEW YORK AVENUE; P O BOX 350  
HOLTON, KANSAS 66436  
Telephone (785) 364-3056/Fax (785) 364-3437

TRANSFER OF RURAL WATER METER RIGHTS

DATE: \_\_\_\_\_

BENEFIT UNIT: \_\_\_\_\_

FROM: (PRESENT OWNER OR LEGAL DESCRIPTION OF PROPERTY)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TO: (BUYER) Name, Address, Phone Number, Cell Phones, Email Address, Etc

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The above named **Seller** of said property does hereby agree to transfer all Rural Water rights to the Buyer of said property. The above named Seller is responsible for all fees and payment of the water bill up to and including the date shown above. (Balance must be paid in full before this transfer is effective.)

The above named **Buyer** of said property does hereby agree to be responsible for the payment of the water bill from this day forward and **must provide the water district office with a current deed showing new ownership and sign a new blanket water utility easement for current meter and/or lines located on the property before the transfer will be considered final.** There is a **\$25.00 transfer fee** to be paid by the buyer to cover the cost of transferring the paperwork to the buyer's name. This transfer fee can be added to the first bill or paid when this document is signed by bringing it to our office. Office Hours are Monday thru Friday from 8:00 a.m. to 4:00 p.m.

\_\_\_\_\_  
Signature of **Seller**

\_\_\_\_\_  
Signature of **Buyer**

Please return this completed form with signatures and any other special notes and paperwork to: Rural Water District # 3, Jackson County; P. O. Box 350, Holton, KS. 66436 to the Attention of Brenda L. Adkins, Manager. Thank you for your time and prompt attention in this matter! We look forward to serving you as a valued customer!